



Trader Application Form
The Limerick Food Experience @ Cappamore Show
Saturday August 18th, 2018

€60 fee will apply if your application is successful



Comhairle Cathrach
& Contae **Luimnigh**

Limerick City
& County Council

Oifig Fiontair Áitiúil 
Local Enterprise Office



 **European Union**
European Regional
Development Fund

Business Details

Name of Business	
Contact Name	
Email address	
Phone Number (mobile)	
Phone Number (mobile)	
Address	
On-site Contact Name	
VAT number	

Insurance details

Insurer	..
Insurance Policy Number	
Type of Activity Covered	.
Policy cover from	.
Policy cover to	..
Public Liability €6m	<input type="checkbox"/>
Employer's Liability (€13.5m)	<input type="checkbox"/>
Name of Broker	..
Telephone Number of Broker	
Email Address of Broker	..

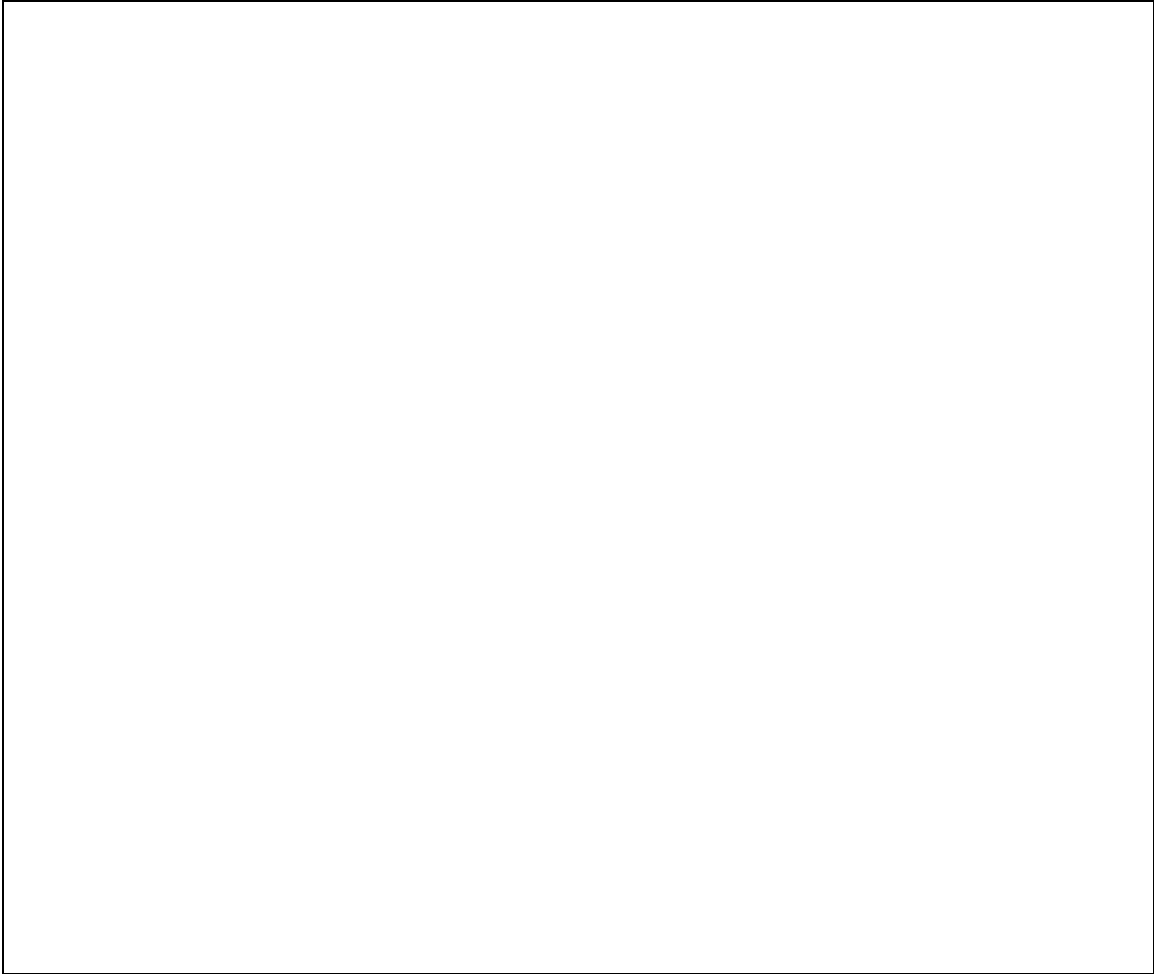
If using own unit please indicate the dimensions of your unit below

Dimensions if bringing your own unit:	
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Power Requirements

16amp Single Phase	
32amp Single Phase	
16amp Triple Phase	
32amp Triple Phase	
64amp Triple Phase	

Tell us about your product and what makes it so special

A large, empty rectangular box with a thin black border, intended for the user to write their response to the prompt above.

Trader Terms and Conditions for The Limerick Food Experience at the Cappamore Show 2018

1. All market traders will be required to provide relevant proof of Public Liability Insurance and Employers Liability Insurance (where applicable).
2. All traders must comply with fire regulations and ensure that all materials used within their pitch are certified flame retardant. No naked flames or own generators will be permitted.
3. Where applicable, food traders are required to adhere to EHO regulations and ensure that they have the relevant certification as well as fire extinguishers and fire blankets. Any trader not in compliance will run the risk of being shut down by the Fire Officer and no refunds will be given.
4. Where applicable, any trader using electrical equipment must provide PAT and RECI certification where relevant. No 13amp plugs will be allowed.
5. The market operators reserve the right to limit the number of stallholders offering similar products and/or food and do not offer exclusivity to any one trader.
6. Stalls are not allocated trading positions on a first come/first served basis, your location within the Market site will be decided by Local Enterprise Office Limerick Events. This decision is non-negotiable.
7. Merchandise – Traders are permitted to sell only those items that the market management have agreed in advance and that have been declared in full on their application form. As per the casual trading by-laws, the sale of counterfeit items will be strictly prohibited.
8. Upon arrival to the site, all traders MUST check in with the Market Operator and wait to be sited by a member of the crew.
9. Conduct of Business Traders shall conduct themselves and their business in such manner as to maintain the good order, discipline and reputation of the market.
10. Market Stallholders shall only trade from a stall provided/approved by the Market operator at a location that is approved by the Market operator.
11. Any traders bringing their own units (pre-approved only) must also provide the relevant documentation pertaining to its insurance, fire certification and structural soundness.
12. Traders are required to be open and operational during the core Market opening hours and are required to cease trading outside of these hours. Failure to comply will result in exclusion in either the current or future years.
13. NO VEHICLES will be allowed ON SITE outside of strict set-up, take down and delivery hours. Access will be available for deliveries at designated times only (as per specific instructions to traders which you will receive on arrival). Vehicles left on site during Market opening hours will be fined and possibly clamped/and or removed.
14. Vehicles on site during the set-up and take down of the Market will only be allowed access under the supervision of the site manager.
15. Traders that have “sold out” before the official loading times will be allowed to trolley their stock from their vehicle, but they may not bring their vehicle on to the site.
16. Refuse – Traders are responsible for removing and disposing of all their waste material and for keeping their designated area litter free.
17. Where appropriate, the stallholder must comply with all relevant Food Hygiene legislation.
18. By law, no smoking in the chalets, units or under and around canopies is permitted by traders or customers.
19. Traders are not permitted to play music or unduly create noise.
20. Any accidents, unresolved disputes, thefts, losses, disorderly conduct or damage must be reported to the Market Manager without delay.
21. Anti-social behavior by the stallholder or a member of his/her staff will mean instant dismissal from the market.
22. Traders drawing power will be given one connection point on the distribution board and will need to bring their own outdoor extension leads (min 20m).

**Declaration of Acceptance of Terms and Conditions to be signed by Traders submitting an
Application Form for The Limerick Food Experience at the Cappamore Show 2018**

I have read and understood the contents of this form and its purpose.

I understand that this registration process is managed by the Local Enterprise Office Limerick. I understand that the information I have given here will be further processed by Local Enterprise Office Limerick and I agree to have this information given to that company for the purpose of this registration process.

I understand that this form is subject to review & does not guarantee a place in the market.

I understand that I may be asked to provide further information and documentation at a later stage to secure a place in the market.

I understand that a €60 fee will apply if my application is successful.

I certify that all information provided for the purpose of this application, and all information given in any documentation submitted with this registration is truthful and accurate.

Signed: _____

Name in Block Capitals: _____

Date: _____

Check List

Please mark with an x the documents which are relevant to your application and submit with your application.

Deadline for submission:

INCOMPLETE APPLICATIONS WILL NOT BE CONSIDERED

Check List	X
Insurance Policy Document	
Images of Stall (if supplying your own)	
Image/s of Product/s (required)	
EHO Registration Document (if applicable)	
RECI Certificate (if applicable)	
PAT Certificate (if applicable)	
Fire Extinguisher Certificate	
Fire Certificate (if supplying your own unit)	
Payment in full	

NOTE

Once your form has been submitted, it is subject to review. You will be notified if your application has been successful.

Please email the completed form, along with the necessary documents, to patricia@kantoherdevelopmentgroup.com or by post to Local Enterprise Office Limerick, 7/8 Patrick Street, Limerick no later than **X**